

At the regular meeting of the Wildcat Drive Sanitary District Advisory Committee held at the Warren County Government Center on May 9, 2019 at 10:00 a.m.

Present: Donald Rasnake, Chair; Mary Carnahan, Vice Chair; William Olinger; Michael R. Berry, Public Works Director

Call to Order

Adoption of Agenda

On a motion by Mr. Rasnake, seconded by Ms. Carnahan, and by the following vote, the Advisory Committee adopted the agenda as presented:

Aye: Carnahan, Olinger, Rasnake

Approval of Minutes - Regular Meeting of November 9, 2018

On a motion by Mr. Rasnake, seconded by Ms. Carnahan, and by the following vote, the Advisory Committee approved the minutes from its regular meeting of November 9, 2018 as written:

Aye: Carnahan, Olinger, Rasnake

Manager's Report

Key Tasks/Projects:

1. Maintenance Operations Early November 2018 to Early May 2019
 - Nov. 15, Plowed snow, applied 1 load chips
 - Nov. 16, Plowed snow, applied 1 load chips
 - Nov. 20, Staff cut brush and cleaned up storm debris
 - Nov. 28, Staff cut brush in district.
 - Dec. 14, Heavy ditch cleaning in district
 - Jan. 2, Pot hole repair, 9 bags of cold patch used.
 - Jan. 8, Pot hole repair, 5 bags of cold patch used.
 - Jan. 9, Staff removed limbs/debris from roads after storm.
 - Jan. 12, Winter storm warning - snow plowed in district.
 - Jan. 13, Winter storm warning - snow plowed 3 times throughout day.
 - Jan. 14, 1 load of chips applied due to refreeze conditions.
 - Jan. 16, Chips applied due to refreeze conditions.

- Jan. 22, Staff cleared limbs/debris from roads after receiving high winds.
- Jan. 28, Staff spread stone at Ben's Court cul-de-sac to improve drainage concerns.
- Jan. 29, up to 3" snow received, staff plowed/chipped on 3 occasions.
- Jan. 20, approx. 6" of snow received, freezing rain & sleet. Staff plowed/chipped on 3 occasions.
- Feb. 25, Staff reviewed roads and cleared limbs/debris after receiving high winds. Hazardous tree reported to REC.
- Mar. 1, up to 1" snow received. Staff chipped in district.
- Mar. 11-15, TNT Tree Service cut large hazardous trees, Public Works staff chipped brush.
- Mar. 18 - Tree removal work, staff removed stobs/logs from district.
- Staff reviewed district roads throughout this time during winter storm warnings, refreeze condition periods, periods of heavy rain, and high wind warnings as needed.

2. Miscellaneous

- As of 5/6/2019, \$1,905.80 is currently delinquent on 7 lots. (84% collection rate)
- Overall, we are doing well on the budget with no unexpected expenses to date. Expenditure summary report through April 30, 2019 shows 21.04% of the current FY 18-19 budget remaining.

FY 2018-2019 Budget Report

Mr. Berry shared the FY 2018-2019 budget report with the Advisory Committee for review and file.

Committee Matters

Mr. Rasnake noted some potholes in need of repair. Mr. Berry stated that Public Works staff would address the potholes with a cold patch application.

Mr. Berry encouraged the Advisory Committee to compile a list of projects with priorities to develop a Capital Improvement Plan. The Advisory Committee agreed to follow up with its recommended projects for inclusion in the Capital Improvement Plan.

Wrap Up/Meeting Schedule

The Advisory Committee did not schedule its next meeting at this time.

Adjournment

The meeting adjourned on or about 11:00 a.m.

DRAFT