



# **COUNTY OF WARREN, VIRGINIA**

## **DEPARTMENT OF SOCIAL SERVICES – ADVISORY BOARD**

### **ROLE**

The Warren County Social Services Advisory Board (“the Board”), pursuant to the provisions of Section 63.2-305 of the Code of Virginia (1950), as amended. The Board consists of five members, appointed by election district, who must be residents of Warren County. The County Administrator is an *ex officio* member without voting privileges.

The Board shall act in an advisory capacity to the County Administrator with respect to the duties and functions imposed upon him by Title 63.2 of the Code of Virginia (1950), as amended.

The powers and duties of the Board shall be as provided in Section 63.2-305 of the Code of Virginia (1950), as amended, and shall include:

- (1) To interest itself in all matters pertaining to public assistance and social services for the people of the County;
- (2) To monitor the formulation and implementation of social services programs in the County;
- (3) To meet with the Director of the Department of Social Services at least four (4) times per year for the purpose of making recommendations on policy matters concerning the Department;
- (4) To make an annual report to the Board of Supervisors, concurrent with the budget presentation of the Department of Social Services, concerning the administration of social services programs in the County; and
- (5) To submit to the Board of Supervisors, from time to time, other reports that the Board deems appropriate.

### **MEETINGS**

The Board shall meet at least bi-monthly. In addition to regularly scheduled meetings, the Board may meet at the call of the chairman or on the petition of at least one-half of its members. The Board shall adopt rules of procedure and bylaws for the transaction of its business.

### **COMPENSATION**

The Department of Social Services Advisory Board will be compensated for their service to the County at a rate set by the Board of Supervisors. The current rate of compensation is \$100.00 per meeting.

### **FOR ADDITIONAL INFORMATION CONTACT:**

Doug Stanley, County Administrator Warren County Administrator’s Office 220 North Commerce Avenue Suite 100 Front Royal, VA 22630 (540) 636-4600 <a href="mailto:dstanley@warrencountyva.net">dstanley@warrencountyva.net</a>	DeAnna Cheatham, Director Warren County Social Services Department 465 West 15 <sup>th</sup> Street Suite 100 Front Royal, VA 22630 (540) 635-3430 <a href="mailto:DeAnna.E.Cheatham@dss.virginia.gov">DeAnna.E.Cheatham@dss.virginia.gov</a>
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